

**BOARD OF MANAGEMENT MEETING**

**MONDAY 25<sup>TH</sup> SEPTEMBER 2023**

**MINUTES OF THE 31<sup>ST</sup> MEETING OF THE BOARD OF MANAGEMENT TYNDALL COLLEGE  
A SUB-COMMITTEE OF KILKENNY & CARLOW EDUCATION & TRAINING BOARD –  
MONDAY 25<sup>TH</sup> SEPTEMBER 2023.**

**Attendance:** Mr. Gerry McGill, (Principal) Secretary  
Mr. Fergal Browne, ETB Representative  
Ms. Andrea Dalton, ETB Representative  
Ms. Audrey Howard Bowles, Staff Representative  
Mr. Dermot O’Boyle, Staff Representative  
Mr. Chris Chapman, Parents Representative

**Apologies** Mr Seamus Donohoe, Chairperson  
Ms Pauline Egan, Director of Schools, KCETB  
Mr. Brian Redmond, Community Representative

**Invited Guests** Ms. Maria Quinn, Deputy Principal  
Ms. Nicola Phelan, Deputy Principal

**Principal**

Mr. Gerry McGill

Baile Mhoirtéal,  
Bóthar Chill Chainnigh,  
Ceatharlach, R93 N5V2

Tyndall College  
Mortarstown, Kilkenny Road,  
Carlow, R93 N5V2

**Deputy Principals**

Ms. Emer Morrissey, Ms. Maria Quinn, Ms. Nicola Phelan

**tel:** 059 918 2250

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**[www.tyndallcollege.ie](http://www.tyndallcollege.ie)**



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Bord Oideachais agus Oiliúna  
Chill Chainnigh agus Ceatharlach  
Kilkenny and Carlow  
Education and Training Board

Charity No. CHY20923



1. Welcome

- Mr McGill welcomed all members to the meeting.

2. Election of Chairperson

- On the proposal of Mr. Fergal Browne, seconded by Mr. Chris Chapman Mr. Seamus Donohoe was elected Chairperson.

Interim chairperson for the 31<sup>st</sup> Meeting of the BOM

- Mr McGill explained that Mr. Seamus Donohoe was unable to attend this meeting.
- On the proposal of Mr. Dermot O'Boyle, seconded by Mr. Chris Chapman, Mr. Fergal Browne, was elected interim chairperson.

3. Apologies

- Apologies were received from the follow members: Mr. Seamus Donohoe, Dr. Pauline Egan and Mr. Brian Redmond.

4. Minutes of Previous Meeting

- On the proposal of Ms. Andrea Dalton, seconded by Mr. Chris Chapman, the minutes of the 30<sup>th</sup> BOM were adopted.

5. Policy Child Safeguarding and Risk Assessment

- Mr. McGill explained the significant changes that have taken place in this policy.
- Mr. Fergal Browne read out the checklist.
- On the proposal of Mr. Dermot O'Boyle, seconded by Ms. Audrey Howards Bowles, The Child Protection Safeguarding Statement and Risk Assessment, were adopted.

6. Anti Bullying Policy

- Following the reading of the checklist regarding same, on the proposal of Ms. Andrea Dalton, seconded by Mr. Dermot O'Boyle the Anti Bullying Policy, was adopted.

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7. Health and Safety Policy

- On the proposal of Ms. Andrea Dalton, seconded by Mr. Chris Chapman, The Health & Safety Policy was adopted.

8. Critical Incident Policy

- On the proposal of Mr. Chris Chapman, seconded by Ms. Audrey Howard Bowles, The Critical Incident Policy was adopted.

9. Board of Management Governance Checklist

- On the proposal of Ms. Audrey Howard Bowles, seconded by Mr. Dermot O'Boyle, The Board of Management Governance Checklist was adopted.

10. Code of Positive Behaviour Policy

- On the proposal of Mr. Chris Chapman, seconded by Mr. Dermot O'Boyle, The Code of Behaviour Policy was adopted.

11. Delegation of Permission

- On the proposal of Ms. Andrea Dalton, seconded by Mr. Chris Chapman, the delegation of permission for the Principal to suspend a student for up to 5 days, was adopted.

12. DEIS Action Plan

- On the proposal of Mr. Dermot O'Boyle, seconded by Ms. Andrea Dalton, The DEIS Action Plan was adopted.

13. POR Review

- Mr. McGill, informed the Board, that the POR Review, was adopted at the last meeting of the BOM.

14. Annual Report.

- Mr. McGill, informed the Board, that the annual report was adopted at the last meeting of the BOM.

15. Secretary's Report

Teaching and Learning

- Nicola Phelan, was congratulated on her appointment as Deputy Principal.

Leaving Certificate Examinations

- Overall results were very positive.

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- Excellent progress was made in Mathematics and Link Modules.
- Subject analysis reports will be issued to the Board at the next meeting.

#### Teach Meet

- KCETB Teach Meet, will take place on the 19<sup>th</sup>, October, 2023.
- It is envisaged that staff will present from Tyndall College.

#### Magenta Principles

- Three staff members are currently engaging in Magenta Principles training: Ms. April Kavanagh, Ms. Teresa Rappoccio and Mr. Dermot O'Boyle.

#### ASD class

- A fourth ASD class has been established. This class is now full for 2023-2024.
- We now have 5 special classes.

#### Learning and Teaching Focus on Learner Outcomes

- A weekly staff newsletter is now published.

#### Geography Inspection

- Mr. McGill offered his congratulations to the full Geography Department, on their recent inspection. A draft report had been received and if it so wished the board could respond.
- The Geography Department have met to discuss the draft report and had presented their observations in a written report.

On the proposal of Mr. Dermot O'Boyle, seconded by Ms. Andrea Dalton, the Geography Inspection Draft Report and Department Observations and Response, were adopted.

#### Enrolments

- 1000 students are presently enrolled.

#### Enrolments 2024 – 2025

- The enrolment window opens on Monday, 2<sup>nd</sup> October, 2023 and closes Monday, 23<sup>rd</sup> of October, 2023
- Offers will be issued the week beginning the 7<sup>th</sup> of November, 2023, and parents must respond by the 17<sup>th</sup> of November, 2023.

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- Our Open Evening will take place on Thursday, the 28<sup>th</sup> of September, 7-9pm.
- All Board members are welcome to attend.

#### Home School Community Liaison

- Mr. Matthew Hughes, has been appointed HSCL. This is still a shared position with a primary school.
- Our Director of Schools, Dr. Pauline Egan, has written to The Department of Education, regarding this matter.
- The Board members, thanked the outgoing HSCL, Ms. Lorraine Lawlor, for her hard work in the role over the last 5 years.

#### Assistant Principal Recruitment

- 1 AP1 position, will be advertised shortly.
- There will also be a 1 AP2, position, after the AP1 position is filled.

#### Extra Curricular

- The ladies football team defeated St Fergal's Rathdowney, last week. This was the first victory of the year.
- TY's have visited Dunmore East Adventure centre.
- TY Trip - 35 students visited the Dream Space in Microsoft Offices, in Dublin. We are engaging in a number of programmes.
- LCA students travelled to the National Ploughing Championships.
- Leaving Certificate Geography trip to Kippure.
- Basketball kicks off this week.
- Ladies Football, starts this week
- 1<sup>st</sup> year, boys football and soccer starts this week.

#### Oscar Winning Actor to visit Tyndall College

- Mr. James Martin, will visit Tyndall College, on Thursday the 28<sup>th</sup>, of September.
- This visit is in conjunction and partnership with our parents and MSD.
- James will visit the school for 45 minutes. This will include a meet and greet by parents and students from the Resource Centre and an address by James to the whole student body entitled : Breaking Down Barriers.

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- Mr. McGill spoke about the success of the new local bus service. He s thanked to Ms. Andrea Dalton and Mr. Fergal Browne for their work on this project.
- Ms. Andrea Dalton, stated that a new bike service will be in operation shortly.
- Mr McGill, also thanked Mr Tom O’Neill, for providing Leap Cards to our ASD students, for educational purposes.

16. Parents Association

- Mr. McGill, informed the board that he is working with The Parents Association
- Mr. Fergal Browne, noted the social isolation parents can experience and how The Parents Association can work towards alleviating this.
- Ms. Clare Halpin, was thanked for her ongoing work and support with The Parents Association.

Mr. McGill, thanked Mr. Fergal Browne, for acting as interim chairperson for the meeting.

SIGNED: \_\_\_\_\_  
CHAIRPERSON

DATE: \_\_\_\_\_

SIGNED: \_\_\_\_\_  
SECRETARY

DATE: \_\_\_\_\_

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