

BOARD OF MANAGEMENT MEETING

MONDAY 5th SEPTEMBER 2022

**MINUTES OF THE 26TH MEETING OF THE BOARD OF MANAGEMENT TYNDALL COLLEGE
A SUB-COMMITTEE OF KILKENNY & CARLOW EDUCATION & TRAINING BOARD –
MONDAY 5TH SEPTEMBER 2022**

Attendance: Mr. Seamus Donohoe, Chairperson
Mr. Gerry McGill, (Principal) Secretary
Ms. Audrey Howard Bowles, Staff Representative
Mr. Fergal Browne, ETB Representative
Ms. Andrea Dalton, ETB Representative
Mr. Chris Chapman, Parents Representative

Apologies Ms Pauline Egan, Director of Schools, KCETB
Mr. Brian Redmond, Community Representative

Invited Guests Ms. Emer Morrissey, Deputy Principal
Ms. Maria Quinn, Deputy Principal

Principal

Mr. Gerry McGill

Baile Mhoirtéal,
Bóthar Chill Chainnigh,
Ceatharlach, R93 N5V2

Tyndall College
Mortarstown, Kilkenny Road,
Carlow, R93 N5V2

Deputy Principals

Ms. Emer Morrissey, Ms. Maria Quinn

tel: 059 918 2250
email: tyndall.info@kilkennycarlowetb.ie



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Chill Chainnigh agus Cheatharlach
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Charity No. CHY20923



1. Election of Chairperson

On the proposal of Ms. Audrey Howard Bowles and seconded by Mr. Dermot O'Boyle Mr. Seamus Donohoe was elected chairperson of Tyndall College Carlow.

2. Welcome

The Chairperson welcomed all members to the Board of Management meeting.

3. Apologies

- Apologies were received from the following : Ms Pauline Egan, and Mr. Brian Redmond.

4. Minutes of the twenty fifth meeting of the BOM of Tyndall College

- On the proposal of Mr. Fergal Brown, seconded by Ms. Andrea Dalton , the minutes of the 25th BOM were adopted.

5. Matters Arising

- No matters arose.

6. DEIS Presentation – Ms. Nicola Phelan

- This presentation was deferred until the next meeting.

7. Child Protection & Policy

- The Child Protection Oversight Report was presented to the Board of Management.
- The Child Safe Guarding and Risk Assessment policy was presented to the Board of Management.
- The Chairperson read out the check list of the Reviews of the Child Safeguarding Statement.
- On the proposal of Mr. Fergal Brown, seconded by Ms Andrea Dalton, the Child Safe Guarding & Risk Assessment 2022 – 2023, was adopted.

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8. Code of Behaviour & Policy

- Mr. McGill outlined the minor updates to the Code of Positive Behaviour.
- On the proposal of Mr Dermot O Boyle, seconded by Mr Chris Chapman, the Code of Positive Behaviour was adopted.

9. Anti-Bullying & Policy

- The Anti-Bully Policy was presented to the BOM.
- On the proposal of Ms Andrea Dalton, seconded by Mr Chris Chapman, the Anti-Bullying Policy was adopted.

10. GDPR

- There was nothing to report on GDPR.
- KCETB has issued a KCETB wide GDPR form for staff, which has been completed.
- KCETB has issued a KCETB student form. Work is ongoing to complete same.

11. Correspondence

- There was no correspondence to present to the BOM.
- Mr. Fergal Brown and Ms. Andrea Dalton spoke about their trip to Switzerland regarding John Tyndall.
- Mr. Brown presented the school with a Book on John Tyndall.
- There was a discussion around John Tyndall and how best to make staff and students aware of his achievements.

12. Secretary's Report

Leaving Certificate Results

- These were available from 10am on Friday, the 2nd of September.
- Very positive outcome overall.
- Quite a number of students attended the school to collect results.
- Analysis of results ongoing.
- Mr. McGill congratulated the students and thanked the parents for their support.
- The Board of Management wished to recognise the efforts and achievements of all in sitting and running the exams in June and the seconded sitting in July. Mr. McGill thanked Ms. Josephine Calvey, Exam Secretary, Ms. Orla Flynn and Ms. April Kavanagh, Exam Aides, for their work.

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Recruitment

- There were a large positions to fill this summer.
- 1 teacher transferred to Tyndall College from within KCETB.
- 23 fixed term appointments made.
- 2 specific purpose contracts to cover maternity leaves.
- A Maths, a Business Studies, a Chemistry and Science teachers, still to be appointed.

Enrolments

- Overall enrolment is 960 students for 2022-2023.
- 9 classes in 1st year
- The probability that the BOM will have to address the issue of admissions and drawing up a waiting list. This has not happened yet in Tyndall College.
- The Board wished to recognise the work of Mr. McGill, and all college staff. The exceptional increased enrolment doesn't happen by chance.

School Trips and Extra curricular

- The first trip of the year was the Transition Year visit to the Sunflower Farm on the Dublin Road.
- Extra curricular activities are commencing.

Assistant Principal Positions

- 1 AP 1 position has just been advertised. This will bring our AP1 Allocation to 9.
- There is one Programme Coordinator at AP 1 level and 10 AP 2 posts.

Deputy Principal Position

- Having surpassed 900 students, a Deputy Principal's position will now become available.
- However, we do have to wait until the end of the school year for this position to be sanctioned for the 2023-24 school year.

Tyndall College School Debs

- The first ever Debs for Tyndall College took place on Wednesday 31st August, in the Dolmen Hotel.
- It was a very successful event, due to Mary Broderick and the hard work of the Parents Association.

Priorities for the Board of Management

- Mr. McGill identified Learning and Teaching and the School Vision Statement as areas for consideration for the BOM to address.

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13. Policies

o Admissions Policy

- Our Special Classes are full for next year which will impact enrolment.
- Tyndall College has 3 ASD and 1 MGLD classes. There are issues regarding capacity across Carlow.
- The Admissions Notice will be published next week.
- It was also noted that numbers attending national schools, in our catchment area, are presently in decline.
- On the proposal of Mr Dermot O’Boyle, and seconded by Ms. Andrea Dalton, the admissions policy was adopted.

o Critical Incident Policy

- NEPS have moved training for Critical Incident to an online platform. However, Ms. Gemma Lawlor will be presenting an in person training, as part of Croke Park Hours, to all staff on Tuesday, 6th September, 2022.
- On the proposal of Mr. Chris Chapman, seconded by Ms. Andrea Dalton, The Critical Incident Policy was adopted.

o DEIS Action Plan

- On the proposal of Mr Dermot O’Boyle, seconded by Ms. Andrea Dalton, the DEIS Action Plan was adopted.

o Health & Safety Policy

- On the proposal of Ms Andrea Dalton, seconded by Mr Chris Chapman, The Health and Safety Policy was adopted.

o School Self Evaluation Checklist

- On the proposal of Ms Dermot O Boyle, seconded by Ms. Andrea Dalton, the SSE Checklist was adopted.

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- Priorities & Needs of The School
- This list is in relation to Tyndall College Post Holders.
- On the proposal of Mr Dermot O Boyle, seconded by Mr Chris Chapman, this was adopted.

14. Parents Association

- Ms. Clare Halpin in working with the Parents Association as part of her post. Ms. Lorraine Lawler, is also assisting as HSCL.
- The Board of Management wished to recognise the commitment of Ms. Mary Broderick to the parents association and thanked her for all her work over the years.

The next meeting of the BOM of Tyndall College have been scheduled for Monday 24th October 2022.

SIGNED: _____
CHAIRPERSON

DATE: _____

SIGNED: _____
SECRETARY

DATE: _____

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