

BOARD OF MANAGEMENT MEETING

TUESDAY 21ST DECEMBER 2021

**MINUTES OF THE 22ND MEETING OF THE BOARD OF MANAGEMENT TYNDALL COLLEGE
A SUB-COMMITTEE OF KILKENNY & CARLOW EDUCATION & TRAINING BOARD –
TUESDAY 21ST DECEMBER 2021**

Attendance: Mr. Seamus Donohoe, Chairperson
Mr. Gerry McGill, (Principal) Secretary
Ms. Audrey Howard Bowles, Staff Representative
Mr. Chris Chapman, Parents Representative
Mr. Fergal Browne, ETB Representative
Ms. Andrea Dalton, ETB Representative
Mr. Dermot O’Boyle, Staff Representative

Apologies Ms. Mary Broderick, Parent Representative
Mr. Brian Redmond, Community Representative

Invited Guests :
Ms. Pauline Egan, Director of Schools, KCETB
Ms. Emer Morrissey, Deputy Principal
Ms. Maria Quinn, Deputy Principal



Principal
Mr. Gerry McGill

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Deputy Principals
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1. Welcome

The Chairman welcomed all present.

2. Apologies

Apologies were received from the following members:

Ms. Mary Broderick, Parent Representative

Mr. Brian Redmond, Community Representative

3. Minutes of the twenty first meeting of the BOM of Tyndall College

On the proposal of Mr Chris Chapman, seconded by Mr Seamus Donohoe, the minutes of the 21ST BOM were adopted.

4. Matters Arising

No matters arose.

5. Anti-Bullying

- The inspectorate have put greater emphasis on Anti-Bullying as part of their procedures for Autumn, 2021.
- A new Anti-Bullying oversight report was presented to the Board of Management, which recorded 5 cases.
- Ms. Egan congratulated the school on the New Anti-Bullying Oversight Report and the proactive nature in which Tyndall College addresses the issue of bullying.

6. GDPR

- There was nothing to report under GDPR.



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7. Correspondence
 - No correspondence received.

8. Secretary's Report

Learning & Teaching

- Christmas Examinations are now complete for all students 1st to 6th year, including those with Classroom Based Assessments. The reports are to be published to parents on VSWare this week.
- The Athena Analytics Company, the Guidance Counsellors and the Deputy Principal are involved in academic profiling.
- Apart from Curriculum changes made, we have no further correspondence in relation to Leaving Certificate 2022.
- Oral and Practical exams will be happening during the first week of the Easter Holidays, 2022. Junior Certificate Examinations for 2021 were cancelled.
 - School based assessments were completed and issued to parents.
 - Junior Cycle Profile of Achievement (JCPA) will be available from Department this week.

Posts of Responsibility

- Mr. McGill, thanked the BOM for the Review Document ratified at our last Meeting.
 - 2021-22 school year
 - Ms. Adrienne Dooley, was appointed Programme Coordinator, at AP1 level.
 - Ms. Mary Bolger, was appointed AP I.
 - Interviews for 4 AP II positions, will take place this week.

Restorative Practice

- Mr. McGill, thanked KCETB, in collaboration with Carlow IT, for organising the Restorative Practice course. Ms. Howard-Bowles, set out the premise of Restorative Practice. It is a values based philosophy, looking at ways of building relationships in school, for better connections with students, so as to respond to harm and conflict in a better way. It is about drawing the best out of everyone. Restorative Practice is a useful toolkit for use with students, parents and staff. It is particularly useful as part of the pastoral care system. Restorative Practice values the student voice.
- In 2020 - 2021 two places on the course were available to members of staff.
- For 2021 - 2022 four staff will be begin the course.

KCETB TeachNimble Programme

A professional learning programme for digital teacher leaders in Teaching and Learning.

- Two teachers from Tyndall College will attend the course, starting in Spring 2022.

Enrolments 2021-22

- Our projected enrolment for 2021-22 was 770 students.
- At the last BOM meeting we were at 783 students. This number has since risen to 801 students.
 - First Year 2022- 2023
 - The enrolment process is now complete.
 - 180 students have accepted places with a waiting list. This was followed by a consultation process with other schools.



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- Transfers & Relocations
 - We applications, with a projected enrolment next year of 920 students.
- ASD & MGLD Classes
 - These are now full for 2022- 2023.
 - Tyndall College is working closely with the SENO.
 - Concerns raised about Carlow students having to travel outside the county to seek school places.

Recruitment 2021-22

- Ongoing issues with recruitment due to a national shortage of teachers.
- Working closely with KCETB on this.

Audit of School Meals

- This is being carried out by ETBI's Internal Audit Unit.
- Mr. McGill, thanked the Director of Schools for her support in this regard.

Extra-Curricular

- Basketball
 - The girls have qualified for the second round in the south east League
 - The Boys U19 have qualified for second round in the south east league.
- Soccer
 - The U19 Boys, won the FAI South East Leinster title. They defeated fellow KCETB Scoil Airegal Ballyhale in a penalty shot out.
 - The U15 Soccer team are through to the next round.
 - The First Year Cup starts after Christmas.
- Some activity happening onsite
 - The TY Christmas Market was held on the 15th & 16th December 2021.
 - The Santa Dash took place on the 17th December 2021, in the IT sports ground. Mr. McGill thanked Carlow IT for their permission to use the facility.
 - The Christmas Quiz was held on Tuesday 21st December 2021.
 - Stand Up Week took place in November 2021.
 - Green Schools Week took place in November 2021.

Website

- Our Website has been rebranded and refreshed! It has now gone live. Ms. Aisling Phelan AP II led this work.



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Funding from Department of Education

- ICT Circular 60/2021 was issued by the Department to address the digital divide, and learners at risk of educational disadvantage.

Carlow County Council

- Mr. McGill, thanked Carlow County Council, for the bins that are now located along the Kilkenny Road.
- Ms. Dalton, pointed out that work is ongoing on the cycle track, town bus and the roundabout at Munnelly's.

9. Policies

A. Health & Safety Policy

- On the proposal of Mr. Fergal Browne, seconded by Ms. Andrea Dalton, the BOM ratified The Health and Safety Policy.

B. Tyndall College Code of Positive Behaviour

- The abbreviation BOM, was omitted from the Code of Positive Behaviour, which was ratified at the last meeting. On the proposal of Mr. Fergal Browne, seconded by Ms. Audrey Howard Bowles, the BOM amended The Code of Positive Behaviour.

10. Parents Association

- As Ms. Mary Broderick, was not present, her report was deferred until the next meeting.

11. Learning & Teaching Presentation – Ms. Adrienne Dooley & Mr. Ray Ryan

- Mr. Ryan presented same. As Ms. Adrienne Dooley was unable to attend, she pre-recorded her presentation.
 - There is now a Tyndall College Learning and Teaching Team.
 - External CPD is encouraged by SMT. Staff who go on CPD bring back their learning for the benefit of the whole staff and therefor the students.
 - The Staff Shared Learning Day, took place 7th, December 2021. Presentations were made on a wide range of topics including BFL, SEN, DEIS, Restorative Practice, Learning and Teaching Reduce and Memory Retrieval from Magenta, and on the Role of the Year Head and Tutor.
 - Online CPD sessions, for Tyndall College Staff, have commenced. Staff members who have undertaken CPD, make the presentations. To date there have been two evening sessions. They are recorded for staff and are a max of 30 minutes.
 - KCETB Teach meet took place in October 2021 with two members of Tyndall College staff presenting online.



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- Tyndall College Star Week, is being introduced in January 2022. It is about sharing Learning and Teaching ideas with others. Teachers go and visit colleagues' classrooms to gain ideas and exchange insights with each other. The work in Learning and Teaching is underpinned by LAOS Looking At Our Schools, Domain 4, teachers contribute to building whole staff capacity by sharing expertise. It supports the sharing of expertise, professional collaboration, and building on effective practice to facilitate student learning.
- Ms. Dooley's presentation on Higher Achievers, based on our WSE MLL report, 2020, and LAOS.
 - In May, 2021, a working group was established in Tyndall College, to examine provisions for high achievers.
 - Staff have been surveyed twice this year for their input around Higher Achieving Students.
 - A Student focus group is to be set up and survey of parents will take place in 2022.
 - CPD, around this topic, has been accessed through the PDST, by Mr. Cormac Davey.
 - The purpose of the work this year is to carry out research and lay foundations moving forward to advance the achievements of our students.

Mr Seamus Donohoe, thanked Mr. Ryan and Ms. Dooley for their presentation to the Board.

Concluding Remarks

- Mr. McGill thanked the Board of Management for their commitment to Tyndall College. He thanked the Deputy Principals and staff for their work and support.
- Mr. Seamus Donohoe, Chairperson thanked Mr. McGill and the team in Tyndall College for all their work and noted that the fruits of it can be seen in the growing numbers.
- Ms. Pauline Egan, thanked Mr. McGill, the deputy principals and all the staff for their commitment to Tyndall College on behalf of KCETB. She congratulated the College on the growing numbers and acknowledged the increase in workload that this brings.

The next meeting of the BOM of Tyndall College will be confirmed in the new year following consultation with all board members.

SIGNED: _____
CHAIRPERSON

DATE: _____

SIGNED: _____
SECRETARY

DATE: _____



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