

BOARD OF MANAGEMENT MEETING

TUESDAY THE 12th FEBRUARY 2019

**MINUTES OF THE 8th MEETING OF THE BOARD OF MANAGEMENT TYNDALL COLLEGE A
SUB-COMMITTEE OF KILKENNY & CARLOW EDUCATION & TRAINING BOARD –
TUESDAY 12th FEBRUARY 2019**

Attendance: Mr. Seamus Donoghoe Chairperson
Mr. Keith Shirley, ETB Representative
Mr. Gerry McGill, (Principal) Secretary
Ms. Andrea Dalton, ETB Representative
Mr. Patrick Kinsella, Staff Representative,
Mr. Thomas O'Donohue, Parents' Representative
Mr. David Cowan, Business Representative
Ms. Audrey Howard Bowles, Staff Representative
Cllr. Denis Foley, ETB Representative

Invited Guests: Ms Eileen Curtis Director of Schools KCETB
Ms. Emer Morrissey Deputy Principal

Apologies

Ms. Irene O'Brien, Parents' Representative

1. Minutes of the seventh meeting of the BOM of Tyndall College
 - Proposed by Mr. Keith Shirley
 - Seconded by Ms. Andrea Dalton
2. Matters Arising
 - N/A
3. Correspondence
 - None at this time
4. Update on new building

- Woodvale have given target dates
- CIFE due to move before Tyndall College
- Positive updates
 - 140 workers approximately on site on a daily basis, two separate site managers between the two buildings.
 - Sport hall glazing has started
 - Re-engagement of sub-contractors – 90%
 - Principal has been on a site visit and noted the advancement in the work but issues have been noted
 - Final target date not going out into the public domain
 - Further meetings to happen at the end of February for by ETB for CIFE and Tyndall College with Woodvale and the Department
 - Sisk are the new Facility Management Company

5. Secretary's Report

- Teaching & Learning
 1. We have now moved to one hour classes in an aim to support teaching and learning
 2. Mike Hughes Coaching Workshops – Ms. Audrey Howard-Bowles and Mr. Pat Kinsella
 3. Junior Cycle Subject Cluster Day 11th of December 2018
 4. Junior Cycle whole staff training 12th of December 2018
- Carlow College
 1. Lectures benefiting Carlow College students are now ongoing. B. McAssey, E. Morrissey & G. McGill
 2. Memorandum of Understanding signed between Tyndall College and Carlow College
- Enrolments
 1. Applications coming in for 2019-20 – between 80 – 90 students. Assessment date agreed by Carlow Town Schools Friday 1st March 2019 at 1.20pm
 2. Numbers in Local Primary Schools are down one class instead of two
 3. Total Enrolments for 2019-20 will possibly rise over 500
 4. Current enrolment of 406
 5. Larger number of transfer applications into other year groups from inside and outside of Carlow
- GDPR
 1. Training for BOM
 2. Information sent to all parents
- Extra-Curricular Sports
 1. U16 Boys defeated in Regional Final
 2. 1st and 2nd Year Boys and Girls Basketball is ongoing
 3. U19 Soccer team defeated in South East Semi Final

4. Carlow GAA Football Blitz in Fenagh after the mid-term break

· Extra-Curricular - Other

1. Themes of the Week
2. Library Visits – all 1st year groups have been brought to the Library
3. Music Generation
4. Choir
5. Tyndall College has made it to the Eastern Final of Junk Kouture on the 4th March 2019 Ms Kassam has led this congrats to the students and the teacher.

· School Self Evaluation

1. Tyndall College School Plan is now complete
2. Ongoing work in collaborative practices as part of SSE School Self Evaluation
3. Looking At Our Schools- LAOS Document - through a Tyndall College Lens Document almost ready for BOM – Domain 2 Leadership and Management SMT and AP 1's currently working on this mapping the school to LAOS

· Staff CPD

1. Friends for Life Training
2. First Aid Training

· Posts of Responsibility

1. Interviews held Monday 28th January 2019
2. Three Assistant Principal 1's appointed – Ms Audrey Howard- Bowles, Mr Patrick Kinsella and Ms. Nicola Phelan successful candidates.
3. There will now be two Assistant Principal 2 posts advertised
4. Chairman congratulated the successful candidates and commiserated with the unsuccessful candidates

Senior Management

Arrangements being made to meet Inspectorate for advice on a number of areas

Proposed By Mr. Denis Foley

Seconded By Ms. Audrey Howard Bowles

No matters arising

6. Child Protection

- Updated guidance received at ETB Ireland conference attended by Senior Management Team
- Child Protection Inspection Guidelines - G. McGill, E Morrissey and M. Quinn working on ensuring Tyndall College fully compliant

7. Anti-Bullying

- Nothing to report at this time

8. Disciplinary Issues

9. Policies

- Transition Year Policy
 - Cost has gone up to €495 – a payment plan is in place
 - Process to get into TY remains the same.
 - Staff, Parents Association and Student Council has been involved in this

Proposed by Mr. Denis Foley

Seconded by Ms. Audrey Howard- Bowles

10. Parents Association

- Meeting held last week
- Review of policies being conducted
- Process to enhance the Parents Association within the school who want to get more involved
- They are reviewing the schools Code of Behaviour and the processes involved around this
- Donating €100 to 1st Year Games Club to purchase games

11. AOB

- Congratulations offered to Ms. Eileen Curtis on appointment to her new role as Acting Chief Executive of KCETB
- Transportation to the New Building
 - JJ Kavanagh may be offering a private service - Tyndall College will not be directly involved
 - Urban Bus Service coming to Carlow- Tyndall College will be the starting point to MSD. Two routes crossing. To run every half hour, Bus passes will be accepted on this public service
 - Guaranteed for five years from NTA
 - Going to Tender Stage
- Congratulations offered to Mr. G McGill on his appointment as Manager of Carlow Ladies Gaelic Football Team



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- Student Council will be coming before the BOM before the end of the academic year

Date of Next Meeting Tuesday 9th April 2019

SIGNED: _____

DATE: _____

CHAIRPERSON

SIGNED: _____

DATE: _____

SECRETARY