

BOARD OF MANAGEMENT MEETING

TUESDAY THE 27th OF NOVEMBER 2018

**MINUTES OF THE 7th MEETING OF THE BOARD OF MANAGEMENT TYNDALL COLLEGE A
SUB-COMMITTEE OF KILKENNY & CARLOW EDUCATION & TRAINING BOARD –
TUESDAY 27th NOVEMBER 2018**

Attendance: Mr. Seamus Donoghoe Chairperson
Mr. Keith Shirley, ETB Representative
Mr. Gerry McGill, (Principal) Secretary
Ms. Andrea Dalton, ETB Representative
Mr. Patrick Kinsella, Staff Representative,
Mr. Thomas O'Donohue, Parents' Representative
Mr. David Cowan, Business Representative

Apologies: Ms. Audrey Howard Bowles, Staff Representative
Ms. Irene O'Brien, Parents' Representative
Cllr. Denis Foley, ETB Representative

Invited Guests: Ms Eileen Curtis Director of Schools KCETB
Ms. Emer Morrissey Deputy Principal

Minutes

1. Apologies

Ms. Audrey Howard Bowles, Staff Representative
Ms. Irene O'Brien, Parents' Representative
Cllr. Denis Foley, ETB Representative

2. Minutes of the sixth meeting of the BOM of Tyndall College

Proposed by Ms. Andrea Dalton

Seconded by Mr. Keith Shirley

3. Matters Arising

- Typo page 4 third bullet point

4. Correspondence

- No Correspondence to report

5. Update on new building

- Monday 5th November site visit by KCETB
- Programme of works sent by Woodvale to Department of Education – now April 2019 given as move in date
- Meeting in Tullamore before Christmas 2018 awaiting date for this
- Work is currently happening on site
- Hoping to bring Tyndall College Staff down to visit the site before Christmas 2018
- Facilities Management company has been engaged
- Board of Management will be forwarded the email updates from the Department of Education

6. Secretary's Report

Teaching and Learning

- 8 teachers involved in Magenta Workshop
- Mr Patrick Kinsella is included in the Magenta Principles Irish Edition – launched at NAPD October 2018
- Junior Cycles Cluster Day 11th December
- Junior Cycle Whole School Day 12th December
- Timetable Change Friday 23rd November 2018 – moved to 1-hour classes- review in February 2019 – No Assemblies for 2nd – 6th Years – start and finish time changed 8.50am and 3.40pm
- Tuesday 20th November 2018 Memorandum of Understanding with Carlow College signing ceremony
 - teacher placement for Carlow College Students
 - School Development
 - Lectures on Junior Cycle and NQT
 - Workshops on Teaching Methods/Classroom Management
 - Visits by Tyndall College students in Carlow College
 - Literacy paired reading support workshops in Carlow College for our students

Enrolment

- Notification to be sent that we are close to capacity for 1st year 2019 – 100 students
- Management of growth of school numbers vital – envisaged that school numbers will be between 480-500 September 2019

- Capacity and transfers to other years raised. Current 1st Years room to take transfers (in new building) Current 2nd years at capacity.
- Carlow Town Principals meeting agreed procedures for enrolments in the Town confirming and offering places – letters to be sent earlier this year than last year offering places in 1st Year. Entrance Assessment Day done on the same day by all schools in Carlow Town

Extra-Curricular

- Soccer team in action defeat to Colaiste Cois Suire
- Basketball U 16 boys in final on Thursday 29th November 2018 Della Salle Waterford

Staff Training

- NCSE Whole school closure Sean Greville ASD – 1 special class 6 students, applications in for September 2019 – two classes

Post of Responsibility

- 3 Assistant Principal 1 Posts – advertise after Christmas once confirmed

Proposed by Mr Patrick Kinsella

Seconded by Mr Tom O Donohoe

7. Child Protection

- Child Protection Oversight Report was presented to the Board of Management

Proposed by Ms Andrea Dalton

Seconded by Mr David Cowan

8. Anti-Bullying

- Nothing to report on this occasion

9. Disciplinary Issues

10. Policies

Reference made to Code of Behaviour and if taking statements that student is informed that this could be used as part of discipline procedures – this is included in our Suspension Policy

Medical Policy

Proposed by Mr Keith Shirley

Seconded by Mr Patrick Kinsella

11. Parents Association



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- Parents Association AGM Monday 20th November 2018 – membership to be forwarded to Board of Management Member s
- Major Fundraising Event happening by Parent Association on Thursday 13th December Christmas Celebration – Board of Management to be invited to attend

12. AOB

- The Chairperson proposed that a letter from the Board of Management be sent to the outing going KCETB CEO Ms Cynthia Dean wishing her well on her retirement

Date of Next Meeting Tuesday 29th January 2019 4.30pm

SIGNED: _____

DATE: _____

CHAIRPERSON

SIGNED: _____

DATE: _____

SECRETARY