

MINUTES OF THE 6th MEETING OF THE BOARD OF MANAGEMENT TYNDALL COLLEGE A SUB-COMMITTEE OF KILKENNY & CARLOW EDUCATION & TRAINING BOARD – TUESDAY 2ND OF OCTOBER 2018

Attendance: Mr. Seamus Donoghoe Chairperson
Mr. Keith Shirley, ETB Representative
Mr. Gerry McGill, (Principal) Secretary
Ms. Andrea Dalton, ETB Representative
Ms. Audrey Howard Bowles, Staff Representative

Apologies: Mr. Patrick Kinsella, Staff Representative,
Ms. Irene O’Brien, Parents’ Representative
Cllr. Denis Foley, ETB Representative
Mr. Noel Barcoe, Business Representative
Mr. Thomas O’Donoghue, Parents’ Representative
Ms. Emer Morrissey, Deputy Principal (invited guest)

Invited Guests: Ms Eileen Curtis Director of Schools KCETB

1. Minutes of the fifth meeting of the BOM of Tyndall College

Minutes of the 5th BOM of Thursday 24th of May 2018 were taken as read

2. Matters Arising

Redaction of names of students in correspondence

Proposed by Mr. Keith Shirley

Seconded by Ms. Andrea Dalton

3. Correspondence

- Letter received from Mr. Noel Barcoe, Business representative on the Board of Management.
- Mr. Barcoe is no longer in a position to continue as Business representative on the Board.

- Secretary thanked Mr.Barcoe for his dedication to Tyndall College and Chairperson suggested that the Board write to Mr. Barcoe and thank him for his contribution to both Carlow Vocational School and Tyndall College.

3A. Ratification of new Community Representative onto Board of Management

Mr. David Cowan was ratified as our new community representative to the Board.

Proposed by Ms. Andrea Dalton

Seconded by Mr. Keith Shirley

4. Update on new building

- Little to update the Board on at this time.
- Woodvale have been appointed as contractors
- Sisk have been appointed as interim facilities management company

5. Secretary's Report

- **Teaching & Learning**

1. Team Teaching inservice provided to all staff – presented by KCVS
2. Team Teaching replacing old resource model in all 2nd year classes as a pilot in 2018-19
3. Survey of teachers is now complete – survey of students and staff to follow
4. Mr. Pat Kinsella has been included in the Irish version of Mike Hughes, Magenta Principles, congratulations to Pat.
5. Four more teachers from Tyndall College will be engaged in the Magenta Principles in 2018-19
6. Ms. Sinead Tuohy from JCT provided inservice to staff on growth mindset.
7. Literacy & Numeracy is now being provided as a timetabled class in Tyndall College due to the success of the six week programme implemented by the team in 2017-18.

- **Carlow College**

1. Several meetings have taken place between senior management and staff of both Tyndall College and Carlow College.
2. A draft memorandum of understanding is now in place for approval and will come to the next Board meeting.

- **Enrolments**

1. 107 1st Years Confirmed
2. Current numbers are 406
3. Increase of 170 students from 2017-18

- **Public Relations**

1. School Year Book was a great success
2. Our website has been updated to include all policies
3. Our Social Media pages are also receiving positive feedback
4. Our Open Evening takes place on the 8th of November 2018 in The Dolmen Hotel
5. Primary School Visits are ongoing.

- **Extra-Curricular Sports**

1. Themes of the week are up and running –
2. Basketball season is underway with both boys and girls teams in action this week

- **Student Support**

1. Induction Programme for incoming first year students – a huge success
2. ASD & MGLD classes are up and running with a total of 8 enrolments
3. Student Council has been elected for 2018-19
4. NCSE have allocated a Behaviour For Learning Teacher for 2018-19, Ms. Bridget McAssey will coordinate this class.

- **School Self Evaluation**

1. DEIS Plan – this has been updated
2. Primary concentration on three key areas
 - Attendance -
 - Promoting partnerships with parents & others
 - Collaborative Practice
3. School Plan has been updated accordingly

- **Staff CPD**

1. Team Teaching -
2. Sinead Tuohy – growth mindset
3. Joe O’Connell – 11th October – Effective Questioning
4. School Closure on 23rd October – ASD Training for all staff

- **Posts of Responsibility**

1. Awaiting Confirmation from ETB on Interviews for three AP1 positions.

Special Education Needs

1. Sanction received and 6 enrolment for Autism Spectrum Disorder Special Class for 2018-19
2. Sanction received and 2 enrolments for Moderate General Learning Difficulty Class for 2018-19

6. Child Protection

7. Anti-Bullying

Nothing to report under Anti Bullying Guidelines

8. Disciplinary Issues

9. Policies

1. Admissions Policy – Proposed: A.Howard Bowles. Seconded: Keith Shirley
2. Assessment Policy – Proposed: Andrea Dalton. Seconded: Keith Shirley
3. Attendance Policy – Proposed: Keith Shirlley. Seconded: A.Howard Bowles
4. Code of Behaviour - - Proposed: Andrea Dalton. Seconded: Keith Shirley
5. Homework Policy – Proposed: A.Howard Bowles. Seconded: Keith Shirley
6. School Trips Policy – Proposed: Andrea Dalton. Seconded: Keith Shirley
7. DEIS Action Plan – Proposed: A. Howard Bowles. Seconded: Keith Shirley
8. Critical Incident Plan – Proposed: Keith Shirley. Seconded: A.Howard Bowles

10. Parents Association

- Parents associations first meeting of the new academic year will take place next week.

11. A.O.B

- Permission was sought by the Principal to suspend in consultation with the Chairperson for up to a maximum of 5 school days:
Proposed: Keith Shirley. Seconded: A.Howard Bowles
- Keith Shirley presented a book on John Tyndall to the school on behalf of the Board of Management.

SIGNED: _____

DATE: _____

CHAIRPERSON

SIGNED: _____

DATE: _____

SECRETARY