

**MINUTES OF THE 5<sup>th</sup> MEETING OF THE BOARD OF MANAGEMENT TYNDALL COLLEGE A SUB-COMMITTEE OF KILKENNY & CARLOW EDUCATION & TRAINING BOARD – THURSDAY 24<sup>TH</sup> MAY 2018**

**Attendance:** Mr. Seamus Donoghoe Chairperson  
Mr. Keith Shirley, ETB Representative  
Mr. Gerry McGill, (Principal) Secretary  
Ms. Andrea Dalton, ETB Representative  
Mr. Pat Kinsella, Staff Representative  
Mr Thomas O’ Donoghoe, Parents Representative

**Apologies:** Ms. Audrey Howard-Bowles, Staff Representative,  
Ms. Irene O’Brien, Parents’ Representative  
Cllr. Denis Foley, ETB Representative  
Mr. Noel Barcoe, Business Representative

**Invited Guests:** Ms Eileen Curtis Director of Schools KCETB  
Ms. Emer Morrissey, Deputy Principal

- 1. Minutes of the fourth meeting of the BOM of Tyndall College**  
Minutes of the 4<sup>th</sup> BOM of Tuesday 17<sup>th</sup> April 2018 were taken as read
- 2. Matters Arising**  
Correction to the persons present  
Proposed by Mr. Keith Shirley  
Seconded by Ms. Andrea Dalton
- 3. Correspondence**
- 4. Update on new building**
  - Meeting last week very few updates

- Contingency plans in place - money to fund it – has to be in place for September, CIFE will not be in place until end of September so may be using some of their rooms as prefabs are being set up -12 week lead in time
- September is still being said as date from moving in from Department of Education
- Tight on space 100 First Years
- Mr. McGill will continue to forward on updates as they are received

## 5. Secretary's Report

### • Teaching & Learning

CBA's for 2nd Year Students in English, Business Studies & Science are now complete

1. Summer Examinations next week for 1st, 2nd and 5th years
2. Practical and Oral exams are now complete for State Exams
3. Intensive literacy programme part of DEIS - now introduced on timetable for 2018-19 for all Junior Cycle groups Ms. B McAssey leading this, carry through for three years

### • Student Support

1. Induction Programme for incoming 1st Years- work on going – SCP involved with this as is Deputy Principal, SENCO, Guidance Counsellor and Year Head
2. New Pastoral Care System for 2018-19 – class tutors with active class time with their groups

### • Enrolments

1. 100 1st Years Confirmed
2. Current numbers are 259 - 23 Repeat Leaving Certificate Students
3. Numbers to increase from 236 to 380 for 2018-19
4. All enrolled First Years bar two have been met by staff with their parent

### • Public Relations

1. Development Ed Newsletter – policy ratified this academic year
2. Year Book – published 23<sup>rd</sup> May 2018 – posted to incoming First Years and Graduating 6<sup>th</sup> Years. Thanks to Ms. A Phelan, Ms M Tyrrell, Ms. L McArdle – whose father gave up his service for free

### • Extra-Curricular Sports

1. Active Week - this week - very busy with activities such as Army Assault Course, Soccer Tournament Basketball, Healthy Eating, Thanks to Ms A Carter and her team

### • Other

1. Student Awards Day – Special Guests DJ Carey and Turlough O'Brien. Thanks to Ms M Quinn and team for work put into the event.
2. Leaving Certificate Graduation tonight

3. Themes of the week for 2018-19 staff members leading different weeks – hope to go into student journal

- **School Self Evaluation**

1. DEIS Plan – Intensive two week literacy First years targets and being evaluated
2. Primary concentration on two key areas
  - Attendance - Large overall increase – from 69% to 89% increase. Ms. Ann Marie McCabe fortnightly meeting has been beneficial
  - Promoting partnerships with parents - parents survey

- **Staff CPD**

1. Cluster Day and School Closure Day for JCT provisionally booked for next year 11<sup>th</sup> December 2018
2. Whole School Day 12<sup>th</sup> December 2018

- **Posts of Responsibility**

1. Review Complete, Composite needs now presented to the Board for Ratification
  - No objections from staff to the priorities as compiled by the staff
  - November before any appointments made
  - Current post holders may have duties re configured
  - They will be reviewed Bi annually

Proposed Ms Andrea Dalton  
Seconded Mr Pat Kinsella

- **New Building**

1. Same Status

### **Special Education Needs**

1. Sanction received and 6 enrolment for Autism Spectrum Disorder Special Class for 2018-19
2. Sanction received and 1 enrolment for Moderate General Learning Difficulty Class for 2018-19
3. SNA 4.5 up 2.5 on current allocation
4. Up 8 Whole Time Equivalents Teachers

### **6. Child Protection**

### **7. Anti-Bullying**

Nothing to report under Anti Bullying Guidelines

### **8. Disciplinary Issues**

### **9. Policies**



None to ratify at this meeting

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### 10. Parents Association

- Mr. McGill thanked the Parents Association for sponsoring International Junior and Senior Student of the Year
- Parents Association were commended for their work this year they have raised their own profile very positive raising numbers
- Ms Ann Byrne work with the Parents Association is being recognised with a presentation being made her during the 6<sup>th</sup> Year Graduation

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

CHAIRPERSON

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

SECRETARY