

BOARD OF MANAGEMENT MEETING

MONDAY 16th DECEMBER 2019

**MINUTES OF THE 12th MEETING OF THE BOARD OF MANAGEMENT
TYNDALL COLLEGE A SUB-COMMITTEE OF KILKENNY & CARLOW
EDUCATION & TRAINING BOARD - MONDAY 16TH DECEMBER 2019**

Attendance: Mr. Seamus Donohoe Chairperson
Mr. Gerry McGill, (Principal) Secretary
Mr. Dermot O'Boyle, Staff Representative
Ms. Andrea Dalton, ETB Representative
Mr. Fergal Browne, ETB Representative
Mrs Mary Broderick Parents Representative
Mr Thomas O Donohoe Parents Representative

Invited Guests: Ms. Emer Morrissey Deputy Principal
Ms. Pauline Egan, Director of School Kilkenny Carlow Educational Training Board

Apologies Mr. Brian Redmond Community and Business Representatives
Ms. Audrey Howard Bowles, Staff Representative

Minutes

1. Welcome

Mr Seamus Donohoe welcomed everyone to the 12th Board of Management Meeting of Tyndall College.

Special Welcome to Ms. Pauline Egan Director of Schools

2. Apologies

Mr. Brian Redmond Community and Business Representatives
Ms. Audrey Howard Bowles, Staff Representative

3. Minutes of the eleventh meeting of the BOM of Tyndall College

Proposed by Mr. Tom O'Donohoe
Seconded by Mrs. Mary Broderick

4. Matters Arising

- Letter to Council regarding the traffic lights has been sent by Tyndall College.
- Mr. Fergal Brown said the matter of the traffic lights will be raised at a meeting Thursday 19th December 2019
- Ms. Andrea Dalton has been working on the cycle lane this matter and is following it up. Extra bins has also been pursued.
- Mr. McGill thanked the Board members for the work they are doing on the County Council for the school in relation to traffic lights, bins, cycle lanes.

5. Correspondence

Nothing at this time

6. Secretary's Report

- Teaching and Learning
 - Collaboration initiative - Presentation College, Coláiste Eoin & Tyndall College – on Magenta Principles. Submission to be made at the next Board of Management.
 - KCETB Teaching and Learning initiative - 4 teachers have completed day two Magenta Principles
 - JCT Cluster Day held in Tyndall College on the 3rd December 2019 - 152 staff from Carlow Schools hosted by Tyndall College
 - Parent/Guardian Teacher Meetings - 5th Year, TY and LCA 1 & 2 – completed this term. 2nd and 1st Year will happen in January 2019. Big emphasis being placed on Parent/Guardian Teacher Meeting
- School Self Evaluation
 - KCETB initiative - 2nd day held in Tyndall College - two staff members involved in Tyndall College Ms. M Quinn & Ms. N Phelan

- Extra-Curricular
 - Basketball - U16 & U19 boys team won Regional Final, assembly and presentation in school to celebrate. All Ireland finals in January 2020. Thanks to the coaches, special mention for Ms. A Carter.
 - Football – This is up and running led by Mr Lowry
 - Soccer - U17 & U19 through to next stage led by Mr Coady

- Cross Curricular
 - TY Enterprise Day 11th and 12th December 2019
 - Green Schools flag raised on the 6th December 2019 – celebration had
 - Gaelbhratach flag raised on the 6th December 2019 – celebration had
 - Theme of the Week calendar will be brought to the next Board of Management Meeting

- School Tours
 - Junior Trip to Barcelona
 - Senior Trip to Barcelona
 - Both trips now going ahead – first time in 15 years there will be a trip. Spanish is studied in Tyndall College

- School Events
 - Senior Options Evening for Parents and Students held Wednesday 11th December 2019. 120 people attended

- Enrolments 2019-20
 - Acceptance Deadline - 6th December 2019 for 1st year enrolment for September 2020. Phones called made for those who had not responded
 - 120 accepted on the 6th December 2019
 - Offers made to waiting list
 - Current Numbers are at 136 for 1st Year September 2020
 - A large number of transfer student applications. There is a spacing issue in a number of year groups.
 - Practical Classes have restriction on numbers they can have.
 - Agreement with Carlow Schools – 13th March 2020 – is the entrance assessment date.

- Official Opening
 - Wednesday 29th January 2020 9.30am. The Minister of Education will be in attendance.
 - 1st Meeting had by Tyndall College and Carlow Institute of Further Education to begin planning for the opening. Ms. Pauline Egan was in attendance.
 - Mr. Fergal Browne suggested having a piece in The Carlow Nationalist to promote the opening.

- Mr. G McGill meeting this week with Ms. M Mulvey to work on guest list among a number of issues, presentations, past Board of Managements, Senior Management Teams. Retirees etc.
- Ms. E Morrissey will be meeting this week with the Deputies of the IFE to work on a number of issues

- Retirees

- Retirees spent a day recently in Tyndall College visiting the new building and had lunch

7. Child Protection

8. Anti-Bullying

Nothing to report at this time

9. Disciplinary Issues

10. Policies

- Special Educational Needs (SEN) Policy
 - Proposed by Mr. Dermot O'Boyle
 - Seconded by Mrs. Mary Broderick
- Physical Education (PE) Policy
 - Owing to the shared nature of the PE Hall it was felt it was appropriate to develop this policy
 - Proposed by Ms. Andrea Dalton
 - Seconded by Mr. Fergal Browne
- Guidance Policy
- Proposed by Mr. Tom O'Donohoe
- Seconded by Mr. Fergal Browne

11. Parents Association

- AGM 9th December up to 16 members. New roles Chair and Vice Chair.
- Ms Irene O'Brien has organised the bike for raffle.
- The Parents Association will be developing a Newsletter to issue in Winter, Spring and End of Year.
- Bag Pack in Super Value over €800 to be shared out among the school tour and St. Clare's kitchen
- Volunteers for Musical Show
- Parents Association working on fund raising – a sub-committee formed with teachers to work on this
- Nut Allergy – school is vigilant about it – what is sold and what is made in Home Economics. More to be done to raise further awareness among student body.
- Parents Association working on a Debs for Tyndall College Students

- Mr. McGill thanked the Parents Association for the ongoing work they are doing.

12. General Data Protection Regulation (GDPR)

- A large number of students over 18 years of age all but two have signed the waiver to allow contact with parents/guardian – nominate the parent/guardian to receive their personal data.
- All new staff have completed their GDPR training from the KCETB

13. Finance

- Currently waiting for a change to the budget as the school has gone to a Public Private Partnership (PPP) school.
- Ms. Pauline Egan addressed the board and confirmed that KCETB oversee the budget.
- Phones were cut off as Woodvale still paying the bill as there is a technical issue with the lines that they are still responsible for. Bill paid and phones reconnected.
- Issue over division of services between CIFE Facility Management, Woodvale still to be clarified.

14. Old Carlow Vocational School Building

- Mr. Fergal Browne raised the question whether there was anything left that could be used in a local museum.
- Mr. McGill had conducted a final stock take on the old building on the 6th December 2019 with Ms. E Morrissey and Ms. M Quinn. Stock list has been finalised. The school is to be demolished by Carlow Institute of Technology.

15. AOB

- Ms Pauline Egan wished to acknowledge the work done by everyone – Staff, Parents, Students – work done since moving in on the 15th August 2019 and hosting numerous KCETB events. She wished everyone well, a restful and peaceful Christmas Holidays.

Date of Next BOM Monday 27th January 2020

SIGNED: _____

DATE: _____

CHAIRPERSON



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SIGNED: _____

DATE: _____

SECRETARY

Principal Mr. Gerry McGill
Deputy Principal Ms. Emer Morrissey