

## **BOARD OF MANAGEMENT MEETING**

**TUESDAY 27<sup>TH</sup> APRIL 2021**

### **MINUTES OF THE 19<sup>TH</sup> MEETING OF THE BOARD OF MANAGEMENT TYNDALL COLLEGE A SUB-COMMITTEE OF KILKENNY & CARLOW EDUCATION & TRAINING BOARD – TUESDAY 27<sup>TH</sup> APRIL 2021**

**Attendance:**

- Mr. Seamus Donohoe, Chairperson
- Mr. Gerry McGill, (Principal) Secretary
- Ms. Audrey Howard Bowles, Staff Representative
- Mr. Chris Chapman, Parents Representative
- Ms. Mary Broderick Parent Representative
- Mr. Fergal Browne, ETB Representative

**Apologies**

- Mr. Dermot O'Boyle, Staff Representative
- Ms. Andrea Dalton, ETB Representative
- Ms. Pauline Egan, Director of Schools, KCETB
- Mr Brian Redmond Community Representative

**Invited Guests :** Ms. Emer Morrissey, Deputy Principal



*Principal*  
Mr. Gerry McGill

*Deputy Principal*  
Ms. Emer Morrissey

Tyndall College  
Mortarstown, Kilkenny Road,  
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**[www.tyndallcollege.ie](http://www.tyndallcollege.ie)**

1. Welcome

- The chairperson welcomed all members to the 19<sup>th</sup> Board of Management Meeting of Tyndall College Carlow.

2. Apologies

- Apologies received from Ms. Andrea Dalton, Mr. Dermot O'Boyle, Mr. Brian Redmond and Ms Pauline Egan, Director of Schools, KCETB.

3. Minutes of the eighteenth meeting of the BOM of Tyndall College

- On the proposal of Mrs Mary Broderick, seconded by Mr Chris Chapman, the minutes of the previous meeting were adopted.

4. Matters Arising

- No matters arose.

5. Policies

The Chairperson thanked the staff of Tyndall College, for their work in drawing up the policies.

a. Relationship and Sexuality Education RSE

- Following discussion a number of issues were raised around this policy. It was decided to defer the adoption of the policy, to the next meeting, to allow members to submit addenda to the secretary. The addenda would be circulated to the members, prior to the next meeting for consideration.

b. Social Personal Health Education SPHE Policy

- This policy will be brought to the next BOM meeting for ratification.

c. Internet Acceptable Usage Policy

- On the proposal of Mr. Fergal Browne, seconded by Mrs. Mary Broderick, the policy was ratified.

d. Substance Misuse Policy

- On the proposal of Ms. Audrey Howard-Bowles, seconded by Mr. Fergal Browne, the policy was ratified.



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- e. Covid-19 Response Plan Phase 2 Return to Education
  - On the proposal of Ms. Audrey Howard Bowles, seconded by Mrs. Mary Broderick, the policy was ratified.
  
6. Covid- 19 Inspection
  - Mr. McGill, gave an overview of the inspection conducted on Thursday, 18<sup>th</sup> March, 2021, by Department of Education Inspectorate.
  - The inspector found that Tyndall College is fully compliant in all matters in relation to Covid-19.
  - The Chair reported we are going with option B on the response, we fully accept the report.
  - The Secretary gave great credit to all staff and students for their work and cooperation with all the Covid-19 measures and protocols.
  - The secretary thanked the LWR team in particular for their commitment.
  - He thanked the students and families for their cooperation and compliance with Covid-19 measures.
  - The Chairperson on behalf of the Board of Management wished to put on record their thanks and appreciation to all who made such efforts this year, to keep the college safe and open.
  
7. Secretary's Report
  - a. Learning & Teaching
    - The DE Guidelines on Accredited Grades and Examinations have been issued.
    - The college is following all guidelines.
    - Assistance is being provided to students to follow the guidelines.
  
  - b. Junior Certificate Examinations
    - The Junior Certificate exams have been cancelled.
    - School based assessments continue and a final year report will be issued to all parents.
    - DE will also issue a certificate of completion for all 3rd year students.
  
  - c. Other Year Groups
    - An assessment window of 2 weeks for all students, from the 10<sup>th</sup> - 21<sup>st</sup> of May.
    - Reports to be issued to all parents in early June.



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d. Posts of Responsibility

- 4 new Assistant Principal II positions filled as follows;
  - Ms. Adrienne Dooley
  - Ms. Antoinette Bolger
  - Mr. Brian Mulhall
  - A
- A review of posts of responsibility has been done.
- This will be ready for ratification at our final board meeting in June.
- Based on our current teacher allocation two more AP II positions will be filled in 2021 – 2022.

e. Deputy Principal

- The DE has reduced the threshold for Deputy Principals in DEIS schools from 700 to 600 pupils.
- This means Tyndall College will have a 2nd Deputy Principal in 2021-22
- KCETB are preparing to advertise for this post and interviews will take place shortly.

f. Enrolments 2021-22

- Our present enrolment is 660 students. 650 where enrolled by September 30<sup>th</sup>.
- We have a projected enrolment of 782 students for 2021-22.
- 168, 1st year students have enrolled.
- 1st year enrolments is a long process and the principal is working with other school principals to sort issues with dual enrolments.

g. Recruitment 2021-22

- 8 teachers on year 1 contracts, whose positions will be readvertised this year.
- It's envisaged that another 11 teaching positions will be required for 2021-22.
- Currently undertaking a curriculum review, and long term planning for the college.

h. School Meals & Tender

- A new school meals tender has been issued by KCETB.
- The present supplier is Fresh Today.
- New Tender will be for 4 years.
- School meals were provided to all families throughout lockdown.
- School meals for families during lockdown was raised in the local press. The matter was not directly brought to the colleges attention. The Chairperson confirmed that the quality of the food was top class with well known brands provided.



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i. Awards Day & Graduation Ceremony

- This will be done in a virtual format for 2020 -2021 as we are in level 5.
- No guests in person but we hope to have an online option available to parents for graduation.
- Further guidance is expected to issue from the Department of Education around this.

j. Senior Options

- The process has been taking place for TY, LCA and LCVP, for 2021 - 2022.
- Interview process for these programmes has been removed for this cohort this year owing to Covid-19.

k. Book Rental

- Work being done to review fees for 2021 -2022
- Tyndall College works with Barnardo's and St Vincent De Paul, providing for families in this regard.

8. Anti-Bullying

- Nothing to report at this time

9. GDPR

- Nothing to report at this time.

10. Correspondence

- Nothing to report at this time



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11. Disciplinary Matters

- Nothing to report at this time.
- Mr McGill thanked the school community for their work in supporting students. This has contributed to a low suspension rate.

12. Parents Association

- Mrs. Mary Broderick gave an update. The Parents Association had offered assistance with the school meals programme during lockdown, but owing to Covid-19 restrictions, it was agreed this was not appropriate.
- The Policies were circulated to all members of the Parents Association.
- She expressed concerns that owing to Covid-19 restrictions that momentum around the Parents Association had been disrupted and work will be required post Covid-19.

The next meeting of the BOM of Tyndall College will take place on Monday 31<sup>st</sup> May 2021.

SIGNED: \_\_\_\_\_  
CHAIRPERSON

DATE: \_\_\_\_\_

SIGNED: \_\_\_\_\_  
SECRETARY

DATE: \_\_\_\_\_



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